

# **MULLAGLASS PRIMARY SCHOOL**



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Wednesday 17<sup>th</sup> March 2021

Dear Parent / Guardian

On Tuesday 16<sup>th</sup> March 2021 the Executive agreed that all P4-7pupils will return to full-time face-to-face teaching from Monday 22<sup>nd</sup> March. This means that, from Monday 22<sup>nd</sup> March, all pupils will be back at Mullaglass. It is important that all parents read the attached information to familiarise yourself with the operations from the 1<sup>st</sup> term as well as any additional information. The attached information is for Monday 22<sup>nd</sup> March and moving forward into the 3<sup>rd</sup> term.

I am delighted that all pupils will be finally returning to Mullaglass, next week. It has been a challenging 2<sup>nd</sup> term for everyone. I'd like to place on record again my thanks to all staff in the school. Teaching and non-teaching staff have been working hard, every day, with remote learning, supervising children and many other important tasks. Thank you to all parents who have done a tremendous job with online learning and your support and engagement has made our job much easier. Finally, a massive well done to all the pupils for continuing to work ever so hard at home.

If anyone has any questions about the attached information or is unsure of anything, please contact myself at school (contact details above) and we can discuss.

Yours faithfully

Mr Greenaway  
Principal

## 1. Key Dates

- Monday 22<sup>nd</sup> March – all pupils return to school. Full uniform, full school day, hot meals available, Breakfast Club and P1-2 club available.
- Friday 26<sup>th</sup> March – **Non-uniform day** - School finishes at 1:45pm or 2:00pm for Easter Holidays.
- Monday 12<sup>th</sup> April – Term 3 begins for all pupils.
- Monday 3<sup>rd</sup> May and Tuesday 4<sup>th</sup> May – school closed.
- Monday 31<sup>st</sup> May, Tuesday 1<sup>st</sup> June and Wednesday 2<sup>nd</sup> June – school closed.
- Wednesday 30<sup>th</sup> June – **Non-uniform day** - School finishes for Summer holidays at 12:00pm.

## 2. School Transport

**Pupils should arrive at school at their allocated time.** Doors for each classroom will be open at 8:45am for the A-K surname group. Pupils who use the taxi will need to contact this service to arrange pick-ups.

## 3. Arrival and Pick up Times

Pupils will remain staggered during arrival and pick up times to limit interactions and large gatherings. This will be based on alphabetical order of surnames to help support families with siblings.

Surname	Arrival Time (P1-P7)	Pick Up Time (P1-P2)	Pick Up Time (P3-P7)
A – K	8:45am	1:45pm	2:45pm (1:45pm on a Friday)
L – Z	9:00am	2:00pm	3:00pm (2:00pm on a Friday)

Parents will follow a one-way system, social distancing (2 metres), around the school grounds and drop-off children at the fire exit door of each classroom. **P5 pupils may enter through the main school entrance only.** Parents will be discouraged from entering the school buildings. At pick up times, children will be collected by parents at the fire exit door / drop-off area of each classroom.

**Due to the earlier start time each day, the P3 – P7 pupils will go home an hour earlier on a Friday at either 1:45pm or 2:00pm, depending on surname.**

## 4. Staggered Break and Lunch

The use of 'protective bubbles' will continue to cover all aspects of the school day. Staggered break and lunch times will be used for each class.

<b>Class</b>	<b>Break Time (playground)</b>	<b>Lunch Time (sports hall)</b>	<b>Lunch Time (playground)</b>
<b>P1/2</b>	10:30am-10:45am (playground 2)	12:15pm-12:35pm (Top of hall)	12:35pm-1:00pm (playground 2)
<b>P3/4</b>	10:30am-10:45am (playground 1)	12:15pm-12:35pm (Bottom of hall)	12:35pm-1:00pm (playground 1)
<b>P5</b>	10:45am-11:00am (playground 2)	12:35pm-1:00pm (Top of hall)	12:15pm- 12:35pm (playground 2)
<b>P6/7</b>	10:45am-11:00am (playground 1)	12:35pm-1:00pm (Bottom of hall)	12:15pm- 12:35pm (playground 1)

## **5. Break, Lunch and Hot Meals**

No fizzy drinks will be permitted in school, but I would encourage each child to have a water bottle of still water to sip throughout the day. Please ensure water bottle is labelled. Pupils may bring in a 'Friday Treat' for their break on a Friday.

Hot meals **will be available to all children from Monday 22<sup>nd</sup> March**. Please refer to the school website for the March menu (should appear on school website on Friday once we receive the updated menu).

Any pupil bringing in a break and / or a packed lunch must use either a lunch box or a disposable bag. **You must book your school dinner or lunch for the week before midnight on a Sunday. Use the Eduspot schoolmoney app.**

## **6. Absences**

If your child is going to be off school for any reason, it is vital to inform the school immediately, regardless of the reason for being off. If you would like work to be sent home via Seesaw, please say when contacting the school.

## **7. School Uniforms**

Pupils are expected to wear their full school uniform on their non PE days. Pupils will wear their PE uniform on their PE days.

## **8. Physical Education**

<b>Class</b>	<b>PE Days</b>
<b>P1/2</b>	Monday & Friday
<b>P3/4</b>	Tuesday & Thursday
<b>P5</b>	Tuesday & Wednesday
<b>P6/7</b>	Wednesday & Thursday

## **9. Stationery / School bags**

**All P4-7 pupils will need to return their packs on Monday 22<sup>nd</sup> March when they are coming to school. School bags are still not required in school** due to shortage of space in rooms and also possible transmission of virus from home to school. Any books that will be brought home will be carried in a plastic wallet that the school will provide. Pupils may wish to bring in their own personal hand sanitiser to keep in school.

## **10. Homework**

Just like the 1<sup>st</sup> term, homework will be completed through Seesaw.

## **11. ICT Equipment**

Any pupil who had received a laptop or iPad from the school, must return this next week. However, if you still require for online homework – please speak to Mr Greenaway.

## **12. Breakfast Club**

The Breakfast Club will be available from Monday 22<sup>nd</sup> March. The Breakfast Club will continue to be in the sports hall using social distancing. This will be from 8:00am – 9:00am each morning. If you wish to avail of the Breakfast Club, you must book, through Eduspot schoolmoney app, before Sunday midnight. Bookings can be made for next week now.

## **13. After School Clubs**

The 2-3pm Club will be available from Monday 22<sup>nd</sup> March (Monday – Thursday). This is due to P1/2 pupils being in the same bubble throughout the day. This will be from 1:45pm/2:00pm – 2:45pm/3:00pm each afternoon (depending on surname). If you wish to avail of the 2-3pm Club, you must book, through Eduspot schoolmoney app, before Sunday midnight. Bookings can be made for next week now.

Once it is safe to do so and clearance is given through the Department of Education and health agencies, we can begin to timetable for the restart of all our after school clubs. Hopefully progress can be made on this for the 3<sup>rd</sup> term.

## **14. AQE Club**

Mr Greenaway will be taking a P6 AQE Club in the 3<sup>rd</sup> term. More information to follow.

### **15. Contacting the School**

With pupils returning to school, teachers will not be as active on Seesaw. Any parents with school work queries, please **contact the school** to speak to the teacher. Any general enquires about school – contact the school (phone or email) and speak to Mr Greenaway (Principal) or Mrs Whiteside (Secretary).

### **16. School Website** [www.mullaglassps.com](http://www.mullaglassps.com)

Our school website will keep you up to date with upcoming events and keep you informed on what has been going on in school.

### **17. Facebook**

If you use Facebook, please like and follow our page Mullaglass Primary School. This will keep you up-to-date with relevant information and news. Feel free to like and share our posts. Please remember to use social media wisely.

## **Definition of COVID-19 Symptoms**

The main symptoms of COVID-19 are:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you have noticed you cannot smell or taste anything, or things smell or taste different to normal.

Most people with COVID-19 have at least one of these symptoms:

## **Displaying Symptoms of Covid-19**

**Pupils, staff, or a member of their household who are displaying symptoms and have been advised to self-isolate. Pupils and staff who exhibit any symptoms associated with COVID-19 should not attend school.**

Where an individual has had a negative result, it is important to still apply caution. If everyone with symptoms who was tested in their household receives a negative result, the pupil or member of staff can return to work providing they are well enough and have not had a fever for 48 hours.

Anyone who tests positive will be contacted by the Contact Tracing Service in the Public Health Agency, and will need to share information about their recent interactions. This could include household members, people with whom you have been in direct contact, or been within 2 metres for more than 15 minutes. Passing in corridors and short periods of contact does not therefore present a significant risk to staff or pupils. All household members should follow PHA isolation guidance which currently requires everyone in the house to stay at home. Isolation guidance will then be provided that is context specific and may result in friendship groups, regular contacts and potentially an entire class or 'bubble' being instructed to self-isolate at home.

The guidance is as follows:

- if you have symptoms of coronavirus or a positive test, you will need to stay at home for at least 10 days;
- if you live with someone who has symptoms or a positive test, you will need to stay at home for 10 days from the day the first person in the home started having symptoms;
- however, if you develop symptoms during this 10-day period, you will need to self-check in accordance with Test and Trace guidance and stay at home for

10 days from the day your symptoms started (regardless of what day you are on in the original 10-day period);

- 10 days after your symptoms started, if you do not have a high temperature, you do not need to continue to self-isolate. If you still have a high temperature, keep self-isolating until your temperature returns to normal. You do not need to self-isolate if you just have a cough after 10 days, as a cough can last for several weeks after the infection has gone;

### **Pupils/Staff experiencing symptoms in school**

If anyone becomes unwell with a new, continuous cough or a high temperature/fever or anosmia (a loss or a change in your normal sense of smell, which can also affect your sense of taste) in an educational setting, they and any members of their household within that school setting must be sent home and advised to follow the PHA guidance for households with possible coronavirus infection.